

Dear [Supervisor],

I'm excited to share with you that I've decided to pursue professional and accredited nursing certification from the Board of Certification for Emergency Nursing. I strongly believe that certification will bring value to my career, but I'm confident it will also bring value to our organization, our team, and our patients. I'm including here some resources and information about board certification, and the benefits that come along with it.

I would like to inquire as to whether there is a professional development budget I can access to cover the cost of fees associated with taking the certification exam (a rundown of costs and a cost-savings program are attached). Financing certification can be a barrier for many individual nurses, but with your support, I feel certain that you will see a significant return on your investment. Board certification brings efficiency, accuracy and improved patient outcomes to organizations like ours, and does so at a relatively low cost. For a minor investment now, you and our department will reap the rewards for years to come.

I am happy to sit down with you and answer any questions you might have about my decision. I will provide you with information on board certification from BCEN, and I also encourage you to learn more at BCEN.org/SupportYourNurses.

I am grateful for your time and consideration. I'm thrilled to embark on this new journey, and I'm so thankful for your support and encouragement along the way!

Sincerely,
[Nurse]