



## Policy 6.23 International Candidate Exam Applications

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### Policy

The CGFNS International, Inc (CGFNS) BCEN Credentials Evaluation Service (CES-BCEN) supports nursing candidates who have been educated outside of the United States and do not have a US nursing license or nursing certificate equivalent. This service focuses primarily on CGFNS' foreign credential comparability standards to verify and evaluate educational comparability and licensure for nurses educated outside of the United States. The CES information is used to verify whether international candidates meet the eligibility requirements for BCEN certification exams.

International candidates will need to apply and pay for the CGFNS CES-BCEN and obtain a BCEN Determination Report before applying for a BCEN certification exam or completing an existing exam application. The Determination Report from CGFNS must indicate that the candidate has met BCEN's eligibility requirements. The Determination Report is valid for 3 years; an international candidate may use the same Report to sit for (or recertify for) multiple BCEN exams within this 3-year time frame. See Policy 6.1 Processing Exam Applications for further detail.

International BCEN credential holders who are recertifying need to apply and pay for the CES-BCEN service as well, in order to be eligible to complete a Recertification by CE or Recertification by Exam application.

**BCEN will only accept verification documents from CGFNS, International, Inc.**

### Procedure

1. International candidates will complete a personal profile, apply and pay for the CES-BCEN service from the CGFNS landing page.
2. CGFNS will prepare a BCEN Determination Report, detailing the candidate's eligibility for BCEN's exam.
3. If the international candidate has met the eligibility requirements, they can create or complete an exam application and upload the Determination Report to their application.
4. If the international candidate has not met the eligibility requirements, as determined by CGFNS, the candidate will not be permitted to apply for a BCEN exam.