

# BCEN Vouchers

## A Best Practice Guide for Purchasers

Certify More.  
Save More.



**BOARD OF CERTIFICATION  
FOR EMERGENCY NURSING**  
Excellence. Achievement. Impact.

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## So... you've purchased vouchers. Now what?

The voucher numbers are emailed to you upon receipt of payment.

Here's our recommended game-plan to help you keep track of everything, support your nurses as they prepare for the exam, and make the most of the Yes You Can! Get Certified Employer Exam Voucher Program.

### First Step: Manage you voucher numbers

Log into your BCEN account.

Under Employer Program, click Voucher Management.

Voucher Listing and Pass/Fail Results will give you a report on your voucher numbers, including what the voucher was used for, when it was redeemed, exam results, and more.



**Pro Tip:** click on the Action dropdown. Here, you can download the report as an excel sheet. We recommend saving this report and assigning your nurses' names to the numbers you give them to keep track of your records.

Monitor the report regularly to ensure use of your investment in the vouchers and keep track of your department's pass rate.

### Prepare your Nurses for Success

The most important aspect of getting your nurses certified is supporting their preparation.

Providing vouchers for your team gets them access to the exam, but preparation is key to certified success.

**Pro Tip:** create a study buddy/mentor program or start a Facebook group to promote collaborative exam preparation.

## Voucher Facts

Vouchers can be used for any one of the 5 BCEN certifications.



Vouchers are valid for 12 months from date of purchase.

They can be applied to an initial exam application OR a recertification application (this includes recertifying by CE and exam!)

Vouchers are good for one use only.

Don't forget to **CELEBRATE** your nurses as they become certified!

## Additional Materials

[Voucher Kits](#)

[Nurse Recognition Kit](#)

[Practice Exams](#)

[Tackling Test Anxiety Course](#)

[White Papers](#)

[Candidate Handbook](#)

[Support Your Nurses Toolkit](#)



For any questions regarding voucher use, management, purchasing, or other best practice tips, contact our Employer Relationships Manager, Kathy Mace:

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