



Policy 4.7 Denial, Suspension, or Revocation of BCEN Credentials

Policy

BCEN® considers misrepresentation and/or noncompliance with eligibility criteria, the rules and guidelines of BCEN certification, and/or misuse of the BCEN credential serious ethical issues that require investigation and possible disciplinary action.

Cause for denial, suspension, or revocation of a BCEN credential includes, but is not limited to:

- Falsification of information on any BCEN application, including but not limited to applications for examination (initial, retest or recertification), applications to recertify by attestation, and applications for the EDvantage program;
- Misrepresentation of CE credits required for recertification;
- Falsification of any material information requested by BCEN;
- Any restrictions, such as revocation, suspension, probation, or other sanctions, of the nurse's professional RN license by a nursing license authority that limits the nurse's ability or restricts how the nurse may practice registered nursing. **Note: Restrictions, suspension, probation, or other sanctions of the professional RN license by a nursing authority in any state or country will be considered grounds for denial, suspension or revocation of BCEN credentials, even if the nurse holds an unrestricted license in another state.**
- Misrepresentation of any BCEN certification status, including but not limited to CEN®, CFRN®, CPEN®, CTRN®, and TCRN®;
- Suspected individual pre-knowledge of test content, impersonation or cheating on any BCEN examination, or other evidence of possible examination compromise.

It is the responsibility of the certificant to notify BCEN of any and all changes (i.e. restrictions) in their professional RN license by a nursing license authority. If the certificant fails to notify BCEN and the change is discovered, BCEN reserves the right to suspend or revoke the certificant's credential.

BCEN investigates alleged misconduct, misrepresentation, and/or noncompliance to ensure due process and to protect the rights of candidates/certificants, beginning with an objective review process in which evidence surrounding the allegations is collected. The process is initiated upon notification of noncompliance or misrepresentation and is conducted in an expedited manner to avoid creating an undue burden on the candidate/certificant.

Upon completion of the review process, BCEN reserves the right to take disciplinary action, for valid cause, against certificate holders, individuals seeking BCEN certification, or individuals misrepresenting their BCEN certification status as outlined in BCEN Policy 4.8 Disciplinary Process.

Procedure

1. BCEN notifies the individual in writing that evidence of cause for denial, suspension, or revocation of their BCEN credential has been received. This notice will describe the purported cause. Additionally, the notice shall request the individual to submit in writing, within 30 days of notification, any evidence or argument concerning the evidence and proposed denial, suspension, or revocation of the credential.
2. A Disciplinary Subcommittee will be appointed by the BCEN Board Chairperson and will send information to BCEN Board of Directors describing the details of the situation and the individual in question, including evidence or argument supplied by the individual (if submitted). This subcommittee is empowered by the BCEN Board to make disciplinary decisions.
3. If the Disciplinary Subcommittee reaches a unanimous decision, its decision is considered to have approval of the BCEN Board and will be carried out.
4. If the decision is not unanimous, or if the Disciplinary Subcommittee decides that the case is unusual, the case will be presented to the full BCEN Board for consideration and action. A majority of voting members of the BCEN Board present at a duly called meeting at which a quorum is present shall be an act of the BCEN Board.
5. BCEN will notify the individual by certified mail regarding the decision. This notice shall include a brief statement setting forth the reason for BCEN's decision.
6. If the Disciplinary Subcommittee determined the need to deny, suspend, or revoke the individual's credential(s), BCEN will provide information regarding its Review and Appeals Process, as delineated in Policy 4.6.
7. The individual will be informed that they are responsible to inform BCEN of any changes in the status of their RN license (if applicable).
8. Any individual who wishes to appeal the decision of the Disciplinary Subcommittee which denied, suspended or revoked their credential(s), must do so according to the process outlined in Policy 4.6.

9. If the individual does not appeal the decision that denied, suspended, or revoked their credential(s), BCEN will request the names and addresses of all current employers from the individual and will send notification of BCEN's decision to same.
10. The candidate will not be entitled to receive a copy of either the certification examination or the answers at any time.

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