

1. Program Overview

- **Name of the Scholarship:** Board of Certification for Emergency Nursing's Investment in the Future of Nursing Fund
- **Purpose:** Provide funds for individual nurses to use to obtain initial certification, recertification or attend a BCEN Learn Live Conference.

2. Eligibility Criteria

Individuals can apply for funding for one of three categories: initial certification, recertification or attendance of a BCEN Learn Live Conference.

- **General Eligibility:** Must be a registered nurse with an unencumbered nursing license. State of practice and licensure number must be provided. Applicants who are applying for recertification must hold a current BCEN credential. Applicants may only receive one BCEN scholarship per calendar year and only one application will be accepted.
- **Application:** Complete the scholarship application in full and include a resume and an optional headshot. The headshot may be used digitally to recognize the recipients on social media and the BCEN website.
- **Conflict of Interest:** Recipients may not be current volunteers or paid subject matter experts, related to Board members, Officers or the executive team of the organization, or have a relationship with the organization that may cause conflict of interest in awarding the scholarship funds.

3. Application Process

- **Application Form:** By submitting the application form, the individual agrees to the terms contained in this document.
- **Required Information:** This information will be used by the BCEN Scholarship Funding Awards Committee to determine the funding amount, if any.
 - Confirmation of unencumbered registered nursing license
 - Confirmation of current BCEN credential (for recertification applicants)
 - Complete application. Partial applications will not be accepted.
 - Current resume
 - BCEN account number – create an account if you do not already have one
 - W9 will be required for those awarded a scholarship

Failure to provide the requested material will result in invalidation of the application.

- **Submission Deadline:** March 16, 2026, 11:59pm central time.

4. Selection Process

- **Selection Committee:** Determination of funding to individuals will be done by the BCEN Scholarship Funding Awards Committee. The awards committee is comprised of BCEN Board of Directors and internal staff members that are well versed in the award criteria and evaluation process.
- **Evaluation Criteria:** Applications will be evaluated based on the clarity, completeness and relevance of the required information requested in the application. Reviewers will assess how well applicants address each required question, demonstrate need, and align with the goals and expectations outlined in the application guidelines.
- **Decisions:** Decisions will be made by the BCEN Scholarship Funding Awards Committee in its discretion and all decisions shall be final. Scholarship recipients will be notified via email and phone by April 21, 2026. Those not selected will be notified via email at a later date.

5. Award Details

- **Initial Certification:** BCEN will award up to 20 initial certification exams in this award cycle in the form of a voucher to be used for payment by the award recipient. The certification exam must be completed within 12 months of the date the voucher is awarded. The voucher is nontransferable and may not be exchanged for monetary value. If award recipient does not pass the certification exams, BCEN is not obligated to provide access to additional exams. BCEN will not provide refunds if a previous exam has already been purchased prior to the award of this scholarship.
- **Recertification:** BCEN will award funding for up to 25 recertification exams in this award cycle in the form of a voucher to be used for payment by the award recipient. Recertification of the BCEN credential must be accomplished within 12 months of the date the voucher is awarded. The voucher is non transferrable and may not be exchanged for monetary value. Applicants may choose to recertify by testing or CE attestation. If CE attestation is chosen, applicants must have achieved all the required CEs prior to completing the application. Additionally, candidates will need to provide documentation to successfully pass the audit if selected. If award recipient does not pass the recertification exam or audit process, BCEN is not obligated to provide access to additional recertification assistance. Recertification requirements can be reviewed at bcen.org/recertify
- **BCEN Learn Live Conference:** BCEN will award up to 5 BCEN Learn Live conference registrations in this award cycle. Each award recipient will receive one complimentary conference registration, a choice of attending one pre-conference session, and two nights of

hotel accommodations at the event hotel selected by BCEN. Award recipients must stay at the hotel selected by BCEN to be eligible to accept the scholarship. Award recipients will be responsible for all other expenses related to attending BCEN Learn Live, including any applicable taxes, all travel expenses, including airfare, ground transportation fees and expenses, meals and other expenses not specifically set forth in this Agreement. This conference award must be used for BCEN Learn Live in Las Vegas, Nevada, July 21-23, 2026, and may not be exchanged for monetary value or transferred to another BCEN Learn Live Conference. Award recipients are responsible for obtaining proper documentation prior to travel, including passports and visas, as applicable. Once made, travel arrangements cannot be altered at award recipient's request, and failure to follow travel arrangements shall not obligate BCEN in any matter to make alternate arrangements. BCEN shall not be liable for any failure to operate, or delay in operating any flight, such as acts of God, governmental actions, fire, weather, war, civil commotion, riots, epidemics, quarantine, restrictions, terrorist events, Air Traffic Control, strikes or labor disputes, inability to obtain fuel for the flight in question, or otherwise. BCEN is not responsible for any cancellations, delays, diversions, or substitutions or any act or omission of any entity or person providing any services in fulfilling the award. Award recipient must complete the registration requirements for BCEN Learn Live and agree to comply with all BCEN and venue rules and regulations while attending BCEN Learn Live.

6. Terms and Conditions

1. Purpose of Funding

- The funds provided must be used exclusively for the scholarship category applied for (initial certification, recertification, or BCEN Learn Live Conference registration). Each recipient may only receive one scholarship award in one category.

2. Eligibility Criteria

- Individuals must meet the above stated eligibility criteria. BCEN will verify a current unencumbered nursing license and a current BCEN credential for those applying for recertification.

3. Scholarship Application to Award Timeline

- Prior to awarding any scholarships, individuals must provide BCEN with a complete application by the deadline, a resume and an optional headshot. The scholarship application deadline is March 16, 2026, at 11:59pm central time.
- By accepting an award, award recipient consents to the use of his/her name, biographical information, including city and state of residence, for promotional purposes by BCEN, and its designees, including but not limited to the posting of

Award recipient's name on the BCEN website, in an Award recipients List, without additional compensation, except where prohibited by law ("Promotions"). All copyright, trademark, or other intellectual property rights in such Promotions shall be owned by BCEN or its licensors and award recipients hereby disclaim and waive any claim of right to such Promotions. Such Promotions shall be solely under control of BCEN or its licensors, and award recipients hereby waive any claim of control over the Promotions content as well as any possible claims of misuse of award recipient's name under contract, tort or any other theory of law.

- Scholarship award recipients must provide BCEN with a completed W9 form prior to receiving the award.
- Scholarship recipients will be notified on April 21, 2026, by phone and email, and have 48 hours to accept the scholarship and provide a completed W9 form. Failure to accept the scholarship within 48 hours, or if BCEN is unable to reach the recipient, will result in an alternate recipient being selected. This decision is not reversible.

4. Termination of Agreement

- BCEN reserves the right to terminate the funding agreement if the individual no longer meets eligibility criteria.

5. Confidentiality

- Both parties agree to maintain the confidentiality of any proprietary or sensitive information shared during the course of the funding agreement.

6. Governing Law

- The parties agree that the agreement shall be governed by the laws of the state of Illinois.

7. Conditions of Entry

- BCEN is not responsible for incorrect or inaccurate transcription of entry information, technical malfunctions, lost/delayed data transmission, omission, interruption, deletion, defect, line failures of any telephone network, computer equipment, software, inability to access any online service or Web site, or any other error or malfunction, or any injury or damage to participant's or any other person's computer related to or resulting from participation in this scholarship application, or for late, lost, stolen, illegible or misdirected entries. Any application materials that have been tampered with or altered are void.
- Award recipients indemnify, release, and hold harmless BCEN from losses or damages of any kind, including without limitation, death, and bodily injury, resulting, in whole or in part, directly or indirectly, from the awarding, delivery, acceptance, use, misuse, possession of the award resulting from participating in this agreement. Award recipient acknowledges and agrees that BCEN has not arranged for nor carries any insurance of any kind for the benefit of Award recipient or that of Award recipient's

heirs, executors, and administrators relative to Award recipient's use of the prize awarded to Award recipient; and that Award recipient is solely responsible for obtaining and paying for any life, accident, automobile, property, or other insurance relative to the prize awarded to Award recipient.

8. Amendments

Any amendments to these terms and conditions must be made in writing and signed by both parties.

To access the scholarship application for the 2026 cycle, click [HERE](#)